

Personal success for every pupil in a happy, stimulating and caring environment.

Hackforth and Hornby CE Primary School Behaviour Policy

Aims

- We will cooperate with each other to create this caring ethos within school.
- All staff will positively encourage children to behave in a responsible way, both towards themselves and others.
- We will promote courtesy, consideration and respect for others at all times.
- We will promote honesty, trust and fairness in school and our local community.
- We will promote respect for property and the environment.
- All staff will work with parents to assist children to grow up with a clear and acceptable view of what is right and what is wrong, appreciating the needs of others.

Encouraging Good Behaviour: Guidelines

- Good behaviour is positively encouraged. Staff and other adults in school set a good example by approaching each other with politeness, courtesy and encouragement.
- In class, pupils are expected to respond to an agreed signal from their teacher.
- Good behaviour in the classroom, the playground, at lunch time, during assemblies and during visits is praised to demonstrate its importance.
- Opportunities are provided for pupils to develop responsibilities which improve self esteem.
- Older pupils have responsibility at lunch time in assisting the Midday Supervisors; they are asked to promote good behaviour through example.
- PSHCE, including Circle and Sharing Times with Collective Worship themes, allows us to discuss and develop relevant skills and strategies.

Behaviour Strategies:

- Stickers may be awarded by staff and governors to reward good behaviour.
- ***Going for Gold!*** This is an EYFS/ KS1 strategy which rewards good behaviour for learning, behaviour in the playground and behaviour at lunch time.

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- **House Points** These can be earned by EYFS/KS1 and KS2, as *Going for Gold!* They are celebrated each week, usually in the Friday assembly.
- **Pupil of the Week:** EYFS/KS1/KS2
- **School Council**, support staff in promoting good behaviour throughout the school.
- Pupils are encouraged to report any concerns about their safety immediately to a known adult in school. School will then investigate these concerns immediately. Parents and pupils are asked to support this through the Home-School Agreement.

Minor Sanctions

There may be occasions when minor sanctions are required to deal with inappropriate behaviour. These are used at the discretion of members of staff:

- Misbehaviour is ignored but attention is drawn to another child who is behaving appropriately.
- A focused, *telling* glance.
- A verbal rebuke.
- A quiet word to one side, to point out unacceptable behaviour and advice on how to improve.
- A pupil may be moved to another place in the classroom or lunch room for a short period of time. If possible, the pupil will then rejoin his or her peers.
- A pupil may be moved to sit near the teacher or TA.
- Wait (temporarily) to allow an improvement in behaviour.
- Pupils may be asked to stay in for specified periods, at playtime or after lunch. In this case, they will be required to complete work which has been missed or will be asked to write a detailed letter of apology. This letter will be held in their files.

Parental Involvement

- Annually and on joining school, parents and pupils are asked to sign a Home-School Agreement. Governors contribute to the criteria in this agreement.
- Behaviour issues may be discussed at Parent/Teacher/ Pupil Consultation Evenings. Occasionally, parents may be invited into school immediately, to discuss behaviour.

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Serious Sanctions:

We will always involve parents if an incident is considered unacceptable. Such incidents would include:

- Persistent swearing.
- Disrespect to an adult in school.
- Blatant, persistent failures to respond to a reasonable request.
- Persistent kicking, poking, pushing and hitting in the classroom or playground.
- Fighting.
- Threatening behaviour, including incidents and comments of a racist or sexist nature. This will be recorded in the Equality Incident Book.

Under such circumstances:

- If the Headteacher and class teacher consider it to be necessary, a one-off incident letter will be sent home.
- The Headteacher and class teacher may invite parents into school to formally discuss their children's behaviour. The SENCO may be invited to these meetings.
- The Headteacher may inform parents of a fixed period sanction - eg the child will not be on the school premises at lunch time; the child will be withdrawn from a Club.
- The Headteacher may place a pupil *on report* for a fixed period. This would involve regular written and verbal contact with parents/guardians. An example of a letter to parents outlining this is included at Appendix A.
- A referral to outside agencies, such as the Pupil Support Service for advice and support may be necessary. **This would only take place with the parent/guardian's support.**
- A referral to Social Services.
- A referral to the Police.
- A fixed period, indefinite period or permanent exclusion from school.

Formal Exclusions:

Exclusions can provide a "cooling off" period for all concerned. They may provide an opportunity to consider how best to continue a pupil's education. It is however, a Public Act and much more serious than any other aspect of the school's Discipline Policy. It is only used after all other school sanctions have been tried or the seriousness of the behaviour requires it. Under such circumstances, North

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Yorkshire LEA guidelines for exclusion will be consulted and strictly adhered to.

This policy has been approved by the Governing Body.

A copy of this policy is available for parents in the School Office.

Reviewed for governors: November 2016

Review Date, November 2017 (or as required)

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Appendix A

Hackforth & Hornby CE Primary School
On Report

Dear

Following our meeting with you concerning recent misbehaviour, we remain concerned about incidents involving your child.

The next step is to place your child ***on report***.

The reasons for this are:

Your child will remain ***on report*** for ____ days. During this time, his/her class teacher and other staff will encourage your child to behave and work to expected standards.

The report card will be sent home from school each day with written comments from school staff. Please sign the card to confirm that you have received it and read the comments.

We hope that you will support this as a means of stressing the need for good behaviour at school. If your child knows that we are working together, it is less likely that such behaviour problems will occur in the future.

Thank you for your co-operation.

Yours sincerely,