

Hackforth and Hornby CE Primary School Responsible Internet Use - Staff

As part of the curriculum and the development of IT skills, we provide supervised access to the Internet in the junior classroom.

Rules for Responsible Internet Use in School

I will ensure that pupils:

- Do not access other people's files.
- Do not only use the computers for schoolwork and homework.
- Do not bring floppy disks, CDs or DVDs from outside school unless they have been given permission.
- Ask permission from a member of staff before using the Internet.
- Only e-mail people they know, or those whom their teacher has approved. E-mail will always be checked before sending.
- Only send polite and responsible messages.
- Do not reveal their home address, telephone number, mobile telephone number or arrange to meet anyone unless my parent and school staff are aware of the arrangement and has given permission.
- Understand that school may check their computer files and may monitor their visits to Internet sites.

Staff: I have read and understand the Rules for Responsible Internet Use. I agree to help pupils to use the computer system and Internet in a responsible way and I will report any unpleasant material/messages to schools ICT (through the office) immediately. A record will be kept in the office.

Signed: _____

Date: _____